

# Application for Site Plan Approval



1896 North 1800 West  
Farr West, UT 84404  
Phone – (801)731-4187  
Fax – (801) 731-7732

Date Submitted: \_\_\_\_\_

Applicant Name: \_\_\_\_\_ Applicant Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Business Name: \_\_\_\_\_ Application Number: \_\_\_\_\_

Business Address: \_\_\_\_\_ Phone: \_\_\_\_\_

Address and description of site being considered: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Tax ID number of site being considered: \_\_\_\_\_

Current zoning of site: \_\_\_\_\_

## FEE SCHEDULE

**Application: \$100.00 Engineering Deposit: \$1,000.00**

Site Plan approval is required for the following conditions. Please indicate all conditions associated with this application:

- All proposed new development except single-family detached residences.
- All additions of alterations to nonconforming structures (see chapter 17.52 of the Farr West City municipal code for reference to nonconforming buildings).
- Issuance of a conditional use permit for new construction.
- New signs
- Modified site plan review shall be required for any change of use in a existing structure or site or addition, except single-family detached residences.
- All plans for earth sheltered dwellings.

**The following information is required for site plan approval (check box next to all items submitted with application):**

(Note: Not providing the required information will result in a delay of approval by the planning commission)

- A site plan (or set of plans as needed) showing all the required information listed below drawn accurately to an engineering scale. The plan needs to be submitted on 11x17, or larger paper, **and** in an electronic PDF format.
- Lot dimensions and orientations: North arrow, etc.
- Existing and proposed buildings with their dimensions and the locations of all opening in exterior walls.
- Height of all buildings and other proposed or existing structures; type and slope of roof construction.
- Indication of proposed use of buildings.
- All off street parking, locations and size of points of entry and exists, loading facilities, internal traffic circulation patterns, location of handicapped parking and handicapped access to building(s).
- Height of all existing and proposed walls and fences and type of construction.
- Location and type of landscaping.
- All existing easements (dedicated and prescriptive), irrigation ditches, alleys and street rights of ways. Locations and height of any overhead power and communication and transmission lines, and all utility easements which may affect the property.
- All existing and proposed improvements. Improvements include: curb and gutter, sidewalks, sanitary and storm sewer lines, fire hydrants and driveway approaches. Grades must be shown for curb and gutter, sidewalks, sanitary and storm sewer lines.
- Location, type, lighting and size of proposed and existing signs.
- Location, type and size of proposed and existing light poles.
- A method for controlling storm drainage so that storm runoff will not enter adjoining property must be shown.
- One copy of a current county ownership plat showing the property and adjacent properties.
- Approval letter from Weber Fire District (801-782-3580).
- Approval letter from Bona Vista Water (801-621-0474).

If any of the above information is not being provided please indicate reasoning:

---



---



---

**Answer the following questions as applicable:** (Attach additional paper if needed.)

1. State in detail what is intended to be done on or with the property? \_\_\_\_\_

---



---



---

2. How will the proposed use be compatible with existing surrounding uses, buildings, and structures, when considering traffic generation, parking, building design, location and landscaping?

---



---



---

**Signature of Applicant:**

Applicant acknowledges they are responsible for all engineering fees associated with this application.

In issuing this application the signer(s) certifies the information provided is correct and they agree to the conditions set by the members of the planning commission and city council. **All** property owners must sign below in the presence of the city recorder/clerk or have their signatures notarized in order to be valid.

\_\_\_\_\_  
Owner Signature

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Owner Signature

\_\_\_\_\_  
Print Name

I/We authorize \_\_\_\_\_ to act as my/our agent in all matters relating to this application.  
(Print name)

\_\_\_\_\_  
Owner Signature

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Owner Signature

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Authorized Agent Signature

\_\_\_\_\_  
Signature of City Recorder/Clerk  
(Not Required if Notarized)

State of Utah )  
§

Count of \_\_\_\_\_)

On this \_\_\_\_\_ day of \_\_\_\_\_, in the year \_\_\_\_\_, before me \_\_\_\_\_,  
a notary public, personally appeared \_\_\_\_\_, proved  
on the basis of satisfactory evidence to be the person(s) whose name(s) (is/are) subscribed to this instrument,  
and acknowledge (he/she/they) executed the same. Witness my hand and official seal.

\_\_\_\_\_  
NOTARY PUBLIC

E  
A  
L

State of Utah )

§

County of \_\_\_\_\_)

On this \_\_\_\_\_ day of \_\_\_\_\_, in the year \_\_\_\_\_, before me \_\_\_\_\_, a notary public, personally appeared \_\_\_\_\_, proved on the basis of satisfactory evidence to be the person(s) whose name(s) (is/are) subscribed to this instrument, and acknowledge (he/she/they) executed the same. Witness my hand and official seal.

\_\_\_\_\_  
NOTARY PUBLIC

S  
E  
A  
L

**For City Use:**

Fee received by: \_\_\_\_\_ Date received: \_\_\_\_\_  
Receipt number: \_\_\_\_\_ Cash/Check (circle one)  
Date site plan received: \_\_\_\_\_ Received by: \_\_\_\_\_  
Date met with city engineer: \_\_\_\_\_ Signed: \_\_\_\_\_  
Date engineer approved plan: \_\_\_\_\_ Signed: \_\_\_\_\_  
Date planning commission approved: \_\_\_\_\_  
Date city council approved (conditional use permit only): \_\_\_\_\_